

**MINUTES  
CITY OF ELGIN PLANNING AND ZONING COMMISSION  
SPECIAL MEETING  
MONDAY, OCTOBER 21, 2019**

**CALL TO ORDER:** The Vice-Chair called the meeting to order at 6:32 P.M.

**PRESENT:** Jason Tatum (arrived at 6:39 P.M.), Ronnie Creppon (Vice-Chair), Brian Lundgren, Dorothy McCarther, David Lanford, and Gilbert Rangel

**ABSENT:** Antonio Prete (Chair).

**STAFF:** David Harrell, Planning & Community Development Director & Daniel Heisch, Design Engineer w/ TRC;

**WORKSHOP**

1. Review and input concerning changes to City Code Chapter 36, Subdivisions.

A. Staff Presentation & Commission Discussion.

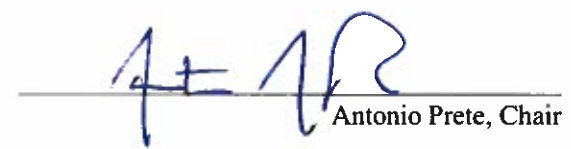
Staff began by reading the staff report into the record and providing additional information regarding the proposed changes. After the Vice-Chair allowed the Commission to go through the proposed changes and review. Discussion ensued with proposed changes concerning adding the word "Texas" to the County definition, change word "before" to "after" in HUD code manufactured home definition, add the word "and" to the living unit equivalent definition, add words "Plat, amending" to the Plat, replat definition, added the words "storm" in regards to manholes and "or as approved by the City" for sodding in Sec. 36-288, add the words "or group of valuable features" for establishment of buffer zones in Sec. 36-312, add the words "most recent addition of the" for the technical features in Sec. 36-316.

It was decided by the Commission to stop review starting at the Parkland Standards at Sec. 36-370 and start this review at their October 28, 2019 regular meeting. They also decided that the special meeting scheduled for October 22, 2019 was not needed and that it could be canceled.

**ADJOURN:** The Vice-Chair adjourned the meeting at 8:35 P.M.

ATTEST:

David Harrell, Acting Secretary



Antonio Prete, Chair