



AGENDA  
ELGIN CITY COUNCIL VIRTUAL REGULAR MEETING  
TUESDAY, OCTOBER 27, 2020  
ELGIN PUBLIC LIBRARY ANNEX CITY COUNCIL CHAMBERS  
6:00 PM

In accordance with social distancing guidelines, the City Council meeting will not be open to the public. Council Members will attend virtually. The meeting will be streamed live at [https://www.youtube.com/channel/UC3OGBV\\_loV0Nr3AqM1jTzA](https://www.youtube.com/channel/UC3OGBV_loV0Nr3AqM1jTzA)

**Members of the public wishing to submit their written comments on a listed agenda item must submit their comments by emailing [asanchez@ci.elgin.tx.us](mailto:asanchez@ci.elgin.tx.us) by 5:00 pm October 26, 2020.**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. INVOCATION**

**IV. PUBLIC COMMENT**

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

**V. CITY MANAGERS REPORT**

**1. Update On Current Plans For Traditional City Holiday Events And Programs**

Documents:

[EX SUMMARY - EVENT UPDATE.PDF](#)

**2. General Activity Report And/Or Project Update**

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

**VI. EXECUTIVE SESSION**

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

**1. Adjourn Into Executive Session Pursuant To Section §551.074 Personnel Matters: To Deliberate The Appointment, Employment, Evaluation, Reassignment, Or Duties Of A Public Officer Or Employee, To-Wit: The City Manager**

Documents:

[EXSUMMARY - EXECUTIVE SESSION7.PDF](#)

**VII. RECONVENE**

The City Council will return to open session for possible discussion and action as a result of the Executive Session

**1. Reconvene From Executive Session - The City Council Is Authorized Take Action, Including The Appointment, Employment, Evaluation, Reassignment, Or Duties Of The City Manager**

Documents:

[EXSUMMARY - ES RECONVENE .PDF](#)

**VIII. ANNOUNCEMENTS**

**IX. ADJOURMENT**

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before

Friday, October 23, 2020, in accordance with Chapter 551 of the Texas Government Code.

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Amelia Sanchez, City Secretary



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Update on current plans for traditional City Holiday Events and Programs

**DEPARTMENT:** City Manager

**PROPOSED ACTION:** No Council action proposed or requested at this time; This item is to provide Council with a general update on the item as described; and respond to any related questions or comments.

### **BACKGROUND:**

This item is for an informational report and general discussion of plans for various holiday events within the City through the end of the calendar year.

The City continues to face various challenges as it relates to balancing the continuation of traditional events within current Coronavirus pandemic. A number of such important annual events have been adversely impacted; and in many cases, these events have been cancelled by the organizers.

City staff remains committed to providing appropriate and effective support to such events in a manner that is compliant with city code and within the Governor's COVID-related mandates.

### **BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

### **RECOMMENDATION:**

Review and discussion as described above; and direction to staff, if any, as appropriate.

### **ATTACHMENTS:**

None

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** General Activity Report and/or Project Update

**DEPARTMENT:** City Manager/Staff

**PROPOSED ACTION:**

No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

**BACKGROUND:**

This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going projects and/or issues.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X}  
N/A

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

None.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience*



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Adjourn into Executive Session pursuant to Section §551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, or duties of a public officer or employee, to-wit: the City Manager

**DEPARTMENT:** City Council

**PROPOSED ACTION:**

Consider information presented in Executive Session.

**BACKGROUND:**

Under Texas Open Meetings law, there are seven exceptions that generally authorize closed meetings, also known as “Executive Sessions.” The exceptions include discussions involving: (1) purchase or lease of real property; (2) security measures; (3) receipt of gifts; (4) consultation with attorney; (5) personnel matters; (6) economic development; and (7) certain homeland security matters. However, any and all final actions, decisions, or votes of the Elgin City Council related to such Executive Session items will be made in an open meeting

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X}  
N/A

**RECOMMENDATION:**

Consider information presented in Executive Session; and direction to staff, if any, as appropriate.

**ATTACHMENTS:**

None.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience*



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Reconvene from Executive Session - The City Council is authorized take action, including the appointment, employment, evaluation, reassignment, or duties of the City Manager.

**DEPARTMENT:** City Council

**PROPOSED ACTION:**

Take action as appropriate, if any, in response to information discussed in Executive Session.

**BACKGROUND:**

Under Texas Open Meetings law, there are seven exceptions that generally authorize closed meetings, also known as “Executive Sessions.” The exceptions include discussions involving: (1) purchase or lease of real property; (2) security measures; (3) receipt of gifts; (4) consultation with attorney; (5) personnel matters; (6) economic development; and (7) certain homeland security matters. However, any and all final actions, decisions, or votes of the Elgin City Council related to such Executive Session items will be made in an open meeting

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X}  
N/A

**RECOMMENDATION:**

Consider information presented in Executive Session and take action as appropriate, if any, in response to said information.

**ATTACHMENTS:**

None.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
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